

## Final Report Audit

Study Title:

PR Number:

**Form Group:** Final Report Audit 1

**Packet ID:** FRA1-

**Audit Type Chem/Crop/PR#(ID) :**

**Location:**

**Date:**

**Closed:**

### **A. General** **Yes, No, N/A**

1. Meets EPA formatting requirements:
- a. "Statement of No Claim of Confidentiality" used?
- b. Are all pages of the final report readable?:
2. Name and address of all testing sites included:
3. Name and address of Sponsor:
4. Study initiation date:
5. Experimental start date:
6. Experimental completion date:
7. Study completion date (completion, terminated or discontinued :
8. Quality Assurance statement accurate and complete:
9. Names on GLP Compliance Statement :
  - a. Study Director:
  - b. Applicant/Submitter:
  - c. Sponsor/Management:
10. GLP Compliance Statement accurately reflects study compliance:
11. Names of all scientists/professionals involved. :
12. names of supervisory personnel. :
13. Objectives and procedures as stated in approved protocol present. :
  - a. Protocol changes all documented, authorized and available:

### **B. Test, Control and Reference Substances** **Yes, No, N/A**

14. Name, CAS or code number of: :
  - a. Test substance:
  - b. Control substance:
  - c. Reference substance:
15. Chemical Characteristics (Analytical and Field):
  - a. Strength:
  - b. Purity:
  - c. Composition:
- d. Stability/solubility under test conditions:

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- 16. Storage condition of test/reference materials monitored:
  - a. Analytical reference standards:
  - b. Field trial test material (Each Site):
- 17. Archival of retention sample(s). (Test, Control and Reference):
- 18. Date of test material receipt & expiration (if applicable):
  - a. Analytical:
  - b. Field trial (each site):
- 19. Test material application:
  - a. Description of application(s):
  - b. Application intervals given. :
- c. Type of application given (foliar, ground, etc):
- d. Number of applications:
- e. Sample calculations:

### C. Test System Description Yes, No, N/A

- 20. Description of test system (field):
  - a. Source of seeds, transplants, etc.:
  - b. Species of seeds, transplants, etc. :
  - c. Procedure for identification of plots:
    - d. Age of the test system (crop):
    - e. Plot size:
  - f. Soil type/characteristics (protocol requirement):
- 21. Description of methods used (fields):
  - a. Plot pesticide history meets protocol:
  - b. Cultivation/agriculture techniques:
    - c. Maintenance chemicals used:
    - d. Irrigation amounts/schedule:
  - e. Sampling and collection intervals(s):
  - f. Procedures used to control bias:
    - g. Shipping documentation:
- 22. Test environmental conditions:
  - a. Weather at field sites:
  - b. On-site observations of unique occurrences:
- 23. Description of all circumstances affecting the quality and integrity of the data:
  - 24. Test system analysis:
    - a. Equipment used are described:
    - b. Method used/description presented:
    - c. Description of standard solution prep.:
    - d. Description of spike prep. :
  - e. Calculations/transformation to the data explained (example calculation shown):
  - f. Method problems explained:
- 25. Final report contains all details necessary

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to summarize the study procedures and conclusions. :

26. All contributing scientist's reports included. :

## **D. Data Analysis Yes, No, N/A**

27. Raw data completeness (See Raw Data Checklists for field and lab work):

a. Analytical:

b. Field Trials:

28. All relevant raw data reported and omissions explained. :

29. Description of::

a. Data transformations:

b. Operations performed on data:

c. Recoveries:

d. Summary of analysis of data:

e. Conclusions drawn from data:

30. Statistical methods employed:

## **E. Data/Specimen Storage and Archival Yes, No, N/A**

31. Location identified for::

a. Final Report (Required to be maintained by Sponsor and test facility):

b. Raw Data (Original?) (Field and Lab?):

c. Archival of specimens (if not archived, disposition noted):

d. test material characterization data:

e. test material retention sample archived?

f. reference material characterization data:

g. reference material retention sample archived? :

32. All QA audit/inspection reports complete with findings addressed. :